

JOB DESCRIPTION

Job Context

1. Job Title	Deputy Team Leader (Market Systems Team)
2. Job Location	AVC Dhaka Office
3. Supervisor	Market Systems Team Leader
4. Supervisee	N/A

Purpose Description

DAI, an international consulting firm based in the United States, is currently accepting applications from candidates for a Deputy Team Leader (Market Systems Team) position to support the U.S. Agency for International Development (USAID) Agricultural Value Chains Project in Bangladesh (AVC). To ensure improved food security in Bangladesh, AVC is working with local businesses and organizations to strengthen agriculture value chains in Feed the Future (FtF) regions of Bangladesh. The goal of this project will be achieved through broad-based economic governance, which enhances long-term food security by applying a market systems approach. The project will target 20 districts comprising the Southern Delta.

The Deputy Team Leader (Market Systems Team) will facilitate systematic change in selected market systems through leveraging relationships between market actors and transferring technological solutions to specific AVC's value chain products (such as Jute and coconut coir).

I. Main Roles and Responsibilities

- i) Developing a strategy that leverages relationship and rule changes to generate wider systemic change
- ii) Facilitate relationship and rule changes that are owned and driven by local market actors
- iii) Find and analyze systemic constraints and opportunities within and between the value chains, and design appropriate market driven interventions
- iv) Oversee sector strategies and implementation; encourage teams to follow a thorough value chain analysis and the consistent application of the market development.
- v) Responsible for overall operational aspects of NFVC portfolio with special focus on Jute and coconut coir
- vi) Facilitate lead firms, entrepreneurs for jute and coir diversified product and market development
- vii) Participate in developing/leading macro level activities which would contribute in achieving sustainable systemic changes, for example: buyer-seller network, innovative promotional campaigns, strengthening marketing activities, product development interventions
- viii) Contribute in cross-cutting interventions and M&E activities; participate in the process of measuring or capturing systemic level changes.
- ix) Participate in DAI's internal committees as appropriate and contribute in organizational development

II. Knowledge Management and Teamwork Roles and Responsibilities

1. Actively participate in AVC knowledge sharing and learning events and meetings
2. Engage and facilitate team work in the technical and operational aspects of your job
3. Prepare quarterly reports and participate in quarterly portfolio review processes
4. When appropriate produce research papers designed to shape the dialogue on system issues related to the application of market systems approaches and your role in AVC
5. Participate in system workshops and meetings and represent AVC at relevant conferences
6. Actively share your knowledge and skills with other team members via sharing, exchanges and trainings.

III. Compliance Roles and Responsibilities

1. When appropriate coordinate with Team Managers in managing contractual relationship and grant agreements in developing these service markets
2. When appropriate ensure required monthly financial reports and returns to the Finance and Administration Unit have been prepared and submitted by managers
3. Participate in field travel especially in the Southern Delta region
4. Ensure compliance to all AVC policies and procedures

Education, Experience and Skill Requirements

Education/qualifications:

Essential -

- Educated to Master's degree level or equivalent in a relevant discipline such as Economics, Agri-Economics, Business Management, Marketing

Desirable -

- Post graduate qualification in a relevant discipline

Experience:

Essential -

- At least 5years experience working in a private system development program, preferably with a specific focus on market development, business development services, or value chain improvement;
- Financial management and reporting

Desirable –

- Relevant experience in market systems projects
- Managing sub contractual relationships and/or grant agreements

Skills:

Essential -

- English
- Analytical and writing skills
- Communication and interpersonal skills
- Work in teams
- Effective learning and sharing
- Use of MS Word, Excel, Powerpoint and Outlook

Desirable -

- Prior knowledge and exposure to a market systems approach, or value chain analysis

- Ability to facilitate stakeholder workshops
- Making presentations to small and large groups